

**Minutes**  
**St. Francis Xavier Church**  
**Finance Council Meeting**  
**July 20, 2010**  
**7:35 P.M. Education Center**

**Present:** Father David Hennen, Wayne Shamlala, Mary Duerr, Jerry Borgerding, Rock Bobick, Mary Jo Stubstad, Judy Weldele, Joe Coolen, Sarah Seiling and Kim Zumbusch.

**Absent:** Jeremy Berndt and Tom Kuzma.

**Prayer:** Margery Duffey opened the meeting with a prayer.

**Approval of Minutes:** Rock Bobick moved and Mary Duerr seconded the motion to approve the June 15, 2010 minutes.

**Introduction:** Fr. Hennen introduced Sarah Seiling as the new SFX Business Administrator.

**Financial Reports / Budget:** The restricted cash accounts have been reconciled and agree with the balances in the liability/equity accounts. Beginning in July all cash will be combined and balances of restricted cash will be reflected in the liability/equity accounts only.

Envelope collections are up and will finish the fiscal year slightly above budget. Fred with the James Company recommended continuing to send envelopes out quarterly rather than an annual mailing. Fr. Hennen distributed a report showing capital campaign contributions at this point are covering mortgage payments due.

Glory Days information packets will be going out in the mail to all parishioners soon.

Air conditioning units for the Church are in process. Most of the funds have been raised ~ we are waiting for two additional bids to come in.

**Building & Grounds:** Staff has been working with Vanman on the replacement of the flooring in Trinity Hall. The concrete vendor would like to see the floor before it is removed. It will take two days to remove, new concrete needs to dry, then two days to lay the new floor. The process should be complete before school starts. The same flooring is in the entry way and that will be removed also and replaced with tile.

Lightning struck the Church and damaged the security system and Fr. Hennen's computer. Upon inspection we learned we no longer comply with code. The security and fire systems need to be separated. To do that we will need to add an additional phone line. We have a deductible of \$1,000 and the balance will be covered by insurance.

The roof at the Faith & Education Center will be flooded and analyzed for leakage and then Vanman will proceed with correcting the problem.

Fr. Hennen and the Building & Grounds Committee will be taking a look at the steps and elevator at a Church in Rockville, MN.

**School Update:** Principal Kim Zumbusch reported there are currently 232 students enrolled for the upcoming school year.

We will be adding an additional Kindergarten class in the Art room and moving the Art room to a new location. We will also be adding an additional 4<sup>th</sup> Grade class. Some of the teachers will be moved around and one will be added to accommodate the new classes.

Kim also reported they are gearing up for the Accreditation visit scheduled for the end of March 2011.

**Election of Officers:**

- Chair – Jerry Borgerding ~ nominated by Mary Jo Stubstad, 2<sup>nd</sup> by Mary Duerr.
- Vice Chair – Mary Jo Stubstad ~ nominated by Jerry Borgerding and 2<sup>nd</sup> by Judy Weldele.
- Secretary – Mary Duerr ~ nominated by Mary Jo Stubstad and 2<sup>nd</sup> by Judy Weldele.

**Thanks:** Sarah thanked Marjory Duffey for her help with the copy machine leases & Mary Jo Stubstad for help with financials.

**August Prayer Leader:** Jeremy Berndt

**Adjourn:** A motion was made by Jerry Borgerding and seconded by Mary Jo Stubstad to adjourn the meeting.

**Next Meeting:** August 17, 2010 @ 7:35 p.m.

Respectfully submitted,  
Mary Jo Stubstad